

## **Catholic Wedding Liturgical Coordinator Expectations and Responsibilities**

1. Review the guidelines with the couple via phone etc.
2. Attend the wedding rehearsal to follow the liturgical guidelines set by the DOH and Fr Val
3. Attend the wedding and assist with following liturgical guidelines as rehearsed.
4. Set up the Chapel/Parish Church for the Mass or ceremony as well as break down after.
5. Collect marriage license for final signing by couple, witnesses and celebrant, copy on legal paper and arrange for it to be delivered to Our Lady of the Pines in West Yellowstone for recording and follow-up. This can be mailed, hand delivered etc or left for the administrator.

You will be paid directly by the couple prior to the rehearsal. Stipend is \$300.00 per wedding.